



Director Job Description

(approved August 2003; revised September 2010)



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- Directors shall fully support the most recent version of the Cycad Society Bylaws and Articles of Incorporation.
 - Directors shall abide by and promote the guiding principles of the Director Code of Ethics. Directors understand that they can be removed from their positions if any part of the Director Code of Ethics is violated.
 - Directors' terms are four years, beginning January 1 of the year immediately following the election and ending December 31 of the fourth year.
 - Directors shall participate (either in person or by electronic means) in at least three of the four scheduled board of directors meetings during each four-year term.
 - Directors shall pay their own costs associated with attending the annual board of directors meetings.
 - Directors shall have a personal e-mail address and shall participate in TCS-related business by e-mail.
 - Directors shall submit, or oversee the submission by others, of at least one (preferably one each year) article to the newsletter editor during each four-year term.
 - Directors shall be active participants of at least one committee or be involved in at least one major project during each four-year term.
 - Directors shall strive to learn the duties of, and consider serving as, a TCS officer (recording secretary, corresponding secretary, treasurer, vice president, or president).